

How to Become CITB Levy Registered

What is the CITB levy?

The CITB levy is a fee imposed on employers and is based on the total amount employers pay their employees in a year.

An employee is considered a person engaged under a contract for services.

An employer is considered as a person or a company with one or more employees. This includes payroll staff as well as subcontractors, as they are engaged under contracts for services.

The levy exists to ensure that the industry has the necessary training and development opportunities, qualifications, standards and careers that serve the industry and its employees for now and the future.

How much can I expect to pay towards the levy?

How much levy you pay is based on an employer's total wage bill. This is the total amount that you pay your employees, in one year.

This applies to individuals on the payroll and Construction Industry Scheme (CIS) subcontractors who the employer makes a CIS deduction from. This is defined by Industrial Training legislation.

The current levy rates are confirmed as 0.35% for PAYE and 1.25% for Net CIS under the 2022 Levy Order.

There are some reductions and exemptions in the levy for smaller employers.

Who should register?

You should register for the levy if;

You are "engaged wholly or mainly in construction industry activities". Essentially, if construction

activities take up more than half of your total employees' time. This includes sub-contractors.

The levy applies to all employers in line with the above statement.

What can I gain from paying into it?

Part of the levy fund is distributed to employers to support their individual training requirements, usually in the form of grants. These grants can be claimed for a host of short training courses ran by CITB, such as the Site Safety Plus suite of courses.

Okay, what do I need to do next?

Complete the registration form and submit it.

www.citb.co.uk/levy-grants-and-funding/citb-levy/how-to-register/employer-registration-form/

Complete an annual levy return so that CITB may carry out their levy assessment.

With the introduction of the free ILM qualification, there is now even more reason to become CITB levy registered.

Call The OM Group for more information on 0344 288 9000 or email hello@theomgroup.co.uk